

VOLUNTEER MINISTRY APPLICATION FORM

This application is to be completed by all volunteer applicants for any position involving the supervision or care of children and youth of Bragg Creek Community Church. To help ensure the safety and protection of all children, youth and adults who participate in our programs and use our facilities, Bragg Creek Community Church will screen all persons for these positions.

Bragg Creek Community Church requires that all prospective volunteers complete the following:

- RCMP Criminal Record Check including vulnerable sector screening
- Volunteer Ministry Application Form
- Provision of two personal references
- Face to face interview

Failure or refusal to provide this completed Application Form will make your application unacceptable.

All information is held strictly confidential. Any questions or concerns of a sensitive, personal nature may be discussed with the Senior Pastor in advance of completing this application form.

The information obtained may not necessarily exclude you from volunteering at Bragg Creek Community Church.

Upon completion, submit this form to the Pastor.

To start the process, go to the RCMP or police station that has jurisdiction over your place of residence and tell them that you need a Criminal Record Check done because you're a volunteer who works with minors at Bragg Creek Community Church.

Bring the completed RCMP form with you to the interview with the Pastor, together with the completed form set out in the following page.

CONFIDENTIAL
VOLUNTEER MINISTRY APPLICATION FORM

PERSONAL INFORMATION

Full Name: _____ Male ___ Female ___

Address: _____ Postal Code: _____

Phone: (H) _____ (O) _____

Fax: _____ E-mail: _____

Birth Date: _____ Driver's License: _____

(Identity must be confirmed with a valid driver's license or 2 pieces of photographic identification.)

Occupation: _____

Name and address of employer: _____

Do you have any health-related or physical condition that would prevent you from performing certain types of activities (lifting children, playing sports)? If so, please explain:

CHURCH AND MINISTRY HISTORY

Applicants are required to have attended Bragg Creek Community Church for a minimum of three months before applying for volunteer positions.

When did you start attending Bragg Creek Community Church?: _____

Please list other churches you have attended regularly during the past 5 years:

1. Name of Church: _____

Town or City: _____ Phone Number: _____

E-mail address: _____

Dates Attended: _____ Pastor: _____

2. Name of Church: _____

Town or City: _____ Phone Number: _____

E-mail address: _____

Dates Attended: _____ Pastor: _____

Please list all present and previous ministry experience involving children/youth:

1. Name of Church/Organization: _____

Dates & Description of Ministry: _____

Pastor or Supervisor: _____

2. Name of Church/Organization: _____

Dates & Description of Ministry: _____

Pastor or Supervisor: _____

CHURCH AND MINISTRY HISTORY

What preparation have you done / training or courses received that would equip you for Christian ministry?

In a brief paragraph, please outline your spiritual journey:

CONFIDENTIAL INFORMATION

In order to provide a safe and secure environment for our children, youth and adults, we believe it is necessary to include the following questions as part of our application process. All information on this page will be kept strictly confidential by the Pastoral staff. (Police may access this information, under warrant, if requested). Please be advised that answering yes to any of the questions may not necessarily preclude your involvement in ministry.

I. Have you ever:

Been convicted for the use or sale of drugs?	Yes / No
Been hospitalized or treated for alcohol or substance abuse?	Yes / No
Been convicted of a criminal offense (excluding minor traffic violations)?	Yes / No
Been accused, arrested or convicted for any sexually related crimes?	Yes / No
Been accused, arrested or convicted for any abuse related crimes?	Yes / No
Are there circumstances involving your lifestyle or background that would call into question your ability to work with children, youth or vulnerable adults?	Yes / No

If you have answered “Yes” to any of the above questions please explain:

2. Please describe any existing health conditions (medical or psychiatric):

REFERENCES

Please provide the names of two individuals, excluding relatives, who could provide a reference for you. Include at least one person from outside the church. And as a courtesy please obtain their permission before using them as a reference. If it does not prove possible to contact those listed, then replacement references will be required.

1. Name of Reference: _____

Address: _____ Phone #: _____

E-mail address: _____

2. Name of Reference: _____

Address: _____ Phone #: _____

E-mail address: _____

RELEASE OF INFORMATION AND DECLARATION OF INTENT

I hereby give Bragg Creek Community Church permission to contact the above-mentioned references to ascertain my suitability for volunteer ministry. I release all such references from liability for any damage that may result from furnishing such evaluations to you and I waive any right that I may have to inspect any information provided about me by any person or organization identified by me in this application.

I will also share with Bragg Creek Community Church the results of a personal criminal records check for purposes of my protection against any false allegations and for the protection of those I serve. I agree to adhere to the child protection guidelines as adopted by this church.

I understand that if my character or morals should be inappropriate and/or criminal at any time during my volunteer service, Bragg Creek Community Church will be entitled to terminate my assistance without expressed cause or prior notice regardless of any other oral or written statements by Bragg Creek Community Church prior to, at, or following the date of volunteer service.

I will cooperate fully with the staff of Bragg Creek Community Church in the fulfillment of my duties and will keep confidential all information I encounter in my role as a volunteer. If at any time I find that for any reason I am unable to support; or if my supervisors find that I am in conflict with, the policies, procedures or doctrine of Bragg Creek Community Church, I will quietly resign my volunteer position.

I hereby acknowledge that the information contained in this application form for volunteer ministry is correct and true to the best of my knowledge. I further state that I HAVE CAREFULLY READ THE FOREGOING RELEASE AND KNOW THE CONTENTS THEREOF AND SIGN THIS RELEASE AS MY OWN FREE ACT.

Date: _____ Signature of Applicant: _____



To Whom It May Concern:

Re: Criminal Record Check

On behalf of Bragg Creek Community Church, _____ has requested to volunteer with our children/youth in our ministry programs. As part of our plan to protect our vulnerable persons, we require a vulnerable sector check.

Thank you for your assistance, please feel free to contact me if you have any questions.

Sincerely,

David Zimmerman

Pastor

Bragg Creek Community Church

Box 502 Bragg Creek, AB TOLOKO

W - 403 949-2072

C - 403 671-3819

bccchr@telus.net



To Whom It May Concern:

Re: Criminal Record Check

On behalf of Bragg Creek Community Church, _____ has requested to have continued volunteer involvement with our children/youth in our ministry programs. _____ has previously obtained a police check, including vulnerable sector check and as part of our on-going record keeping for Plan to Protect and abuse prevention, we require an updated standard criminal check, *excluding* vulnerable sector check. Thank you for your assistance. Please feel free to contact me if you have any questions.

Sincerely,

David Zimmerman

Pastor

Bragg Creek Community Church

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